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Číslo jednací

MU-IS/199025/2022/1796227/FF-1

Vyřizuje / e-mail:

Místo / datum

Brno

16. srpna 2022

**Contracting authority:**

**Masaryk University**

The Faculty of Arts

ID No: 00216224,

Tax ID No.: CZ00216224,

Registered office at: Arna Nováka 1/1, 602 00 Brno,

The Czech Republic

Represented by: Doc. Mgr. Irena Radová, Ph.D., dean

contact person: Dana Megová, Mail: megova@phil.muni.cz

**Letter of invitation to tender**

**Portable Eye Tracking – Pupil with corneal reflection (CR) – II**

Dear Sir or Madam,

Masaryk University, The Faculty of Arts, ID No: 00216224 with registered office at Arna Nováka 1/1, 602 00 Brno, The Czech Republic, represented by Doc. Mgr. Irena Radová, Ph.D., dean, (hereafter "the Purchaser") call for tender relating to the above mentioned contract.

**1) Subject of the contract**

The subject of this contract is the delivery and adaptation of two Portable Eye Tracking, according to the specifications and under other business terms and conditions in the Purchase Agreement.

Please, find more information regarding the subject of the contract in the Annex 1 – Business Terms and Conditions and its Annex 1 – Detailed Technical Specifications.

**2) Duration of performance of the contract:** 2 months after concluding the contract.

**3) Place of Performance:** Masaryk University, The Faculty of Arts, Arna Nováka 1/1, 602 00 Brno, The Czech Republic

**4) Estimated value of the contract:** 1.500.000 CZK (excl. VAT). The value of contract is stipulated as maximum, The Purchase price can not exceed the estimated value of the contract. In case of exceeding the Purchase price, the applicant of such a bid will be excluded from the tender.

**5) Submission of tenders:**

The bid may be submitted **no later than 8. 9. 2022, 3:00 PM** in electronic form through the electronic tool E-ZAK <https://zakazky.muni.cz/>.

Contact person Dana Megová, Mail: megova@phil.muni.cz

**Masarykova univerzita, Filozofická fakulta**

Arna Nováka 1/1, 602 00 Brno, Česká republika

T: +420 549 49 1510, [www.phil.muni.cz](http://www.phil.muni.cz)

Bankovní spojení: KB Brno-město, ČÚ: 85636621/0100, IČ: 00216224, DIČ: CZ00216224

**6) Formal requirements on the tenders**

Tender must be elaborated in English language in form of draft contract signed by a person authorised to do so by the Seller.

The contract must be filled in the gaps related to the following articles of the contract:

- 1 – Contracting Parties – Seller
- 4 – Purchase Price
- Date of signing, name of representative signing the contract, signature

Detailed technical specification two Portable Eye Tracking are attached as Annex 1 – Business Terms and Conditions and its Annex 1 – Detailed Technical Specifications.

**7) Requirements on price**

The purchase price must include all the unavoidable costs on deliveries and services that are necessary for proper and timely completion of the subject of the contract including any related costs.

**8) Contract award criteria**

The tender shall be awarded on base of the lowest price. The price will be contracted in CZK (excl. VAT) according to Art. 4.1. Purchase Agreement.

**9) Variants are not authorised.**

**10) This tender procedure is not governed by the Act No. 134/2016 Coll., on Public procurement.**

**11) The Purchaser has right to cancel the procurement of this tender and if he would do so, the Purchaser disclaims any responsibility for the possible damages.**

We are looking forward to your tender,

doc. Mgr. Irena Radová, Ph.D.  
Dean of the Faculty

Annex 1 – Business Terms and Conditions and its Annex 1 - Detailed Technical Specifications